

Two-step sign-in, in one minute

A password can be stolen without you noticing. A second step means a stolen password on its own is not enough. It is the single biggest improvement most schools can make.



- 1 What it actually is**
After your password, a prompt on your phone. Usually a tap. Sometimes a number to match.
- 2 It is not every time**
On your own laptop, most days, you will not be asked at all.
- 3 If a prompt arrives unexpectedly**
Do not approve it. Somebody has your password. Decline it and say so.
- 4 Losing your phone is fine**
Your IT team can get you back in. It is a ten-minute job, not a crisis.

An approval you did not ask for is the alarm.

If your phone buzzes for a sign-in you were not doing, that is somebody else holding your password and trying it. Decline, then tell whoever runs your IT the same day. That one message is worth more than any training course.